



William Henry Smith School and Sixth Form

Student Entitlement Statement

The School and Sixth form work together to provide services to ensure that students receive the appropriate information and advice they need to be happy, confident and able to achieve.

Students should expect:

- To be told about key people who can help with education, career and any other personal, health or financial problem
- To get information on the guarantee of an offer of further learning at the end of Year 11 / Y13
- To know how to access information on out of school activities and information on personal/health issues
- To be told about any possible financial help they can get to stay in education
- To be able to have an adult to contact that they can trust to help make contact to services/help lines
- To be given opportunities to get involved in planning and improving information and advice services.
- To have the opportunity to apply for school jobs.

Help should:

- Be quickly and easily available
- Respect individual needs
- Be confidential
- Instill confidence to plan the next step
- Be impartial and all relevant options should be considered.

The School is working towards achieving the highest possible standards to provide access to impartial information on careers information and wider personal issues.

Wherever possible, parents and carers are informed and encouraged to take an active part in the **Careers Education, Information, Advice and Guidance (CEIAG)** of their children, through Annual Reviews/Open Days/school questionnaires and information provided through the School newsletters and website.

The school's personal advisor is present at all Year 9, 10, 11 Annual Review meetings and Open Days. The students also have access to the school's resource area.